

Regulations of the 8th edition of European Young Engineers Conference (EYEC)

§1

General resolutions

1. The Organizers of the 8th European Young Engineers Conference (hereafter called ‘Conference’) are the Scientific Club of Chemical and Process Engineering located at the Faculty of Chemical and Process Engineering, Warsaw University of Technology, Poland and Foundation of Young Science (hereafter called ‘The Organizers’).
2. The Conference will be held from 08-10.04.2019 at the Faculty of Chemical and Process Engineering, Warsaw University of Technology (00-645 Warsaw, Waryńskiego 1 st, Poland).
3. Requirements of Participation:
 - a. Being a student or graduate of 1st or 2nd degree (Bachelor, Master) or student of 3rd degree (PhD candidate).
 - b. Acquainting with hereby Regulations and accepting them throughout the application form placed on the Conference website.
 - c. Signing an agreement for processing personal information strictly for registration purposes in accordance with the regulation regarding the protection of data.
 - d. Paying the registration fee according to information published on the Conference website.
 - e. Acceptance of submitted abstract (in case of oral and poster presentations).
4. Participating in the Conference requires the contribution of a registration fee.

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Registration

1. Registration of the participants is carried out via the official Conference website.
Internet address: <http://www.eyec.ichip.pw.edu.pl/>

2. In order to participate in the Conference one needs to be a student or graduate of 1st or 2nd degree (Bachelor, Master) or student of 3rd degree (PhD candidate) and register correctly via Conference website until 26.11.2018.
3. The Registration process requires completing the registration form, which will be available on the Conference website.

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The Conference

1. In order to participate online registration is obligatory.
2. The organizers do not provide accommodation. If participant requires, the Organizers will help with booking the accommodation.
3. A detailed agenda of the Conference will be available on the Conference website from 17.03.2019.
4. The Organizers provide every Participant with a full packet of Conference materials as well as catering during the Conference.
5. The Participants are fully responsible for eventual damage that they may have caused in the Conference area.

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Personal Details of Participants

1. All personal details provided by the Participants will be administrated by the Scientific Club of Chemical and Process Engineering, located in Warsaw (00-645), Waryńskiego 1 st. Data will be processed in order to carry out the Conference, including the registration process through the Conference website or communication about further events. All details can be accessed and corrected by the Participant. Although delivering the details is voluntary, the lack of personal data or incapacity of processing it in order to hold the Conference, may make the participation impossible.
2. All data is protected according to law, using up-to-date safety devices.

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Image of the Organizers

1. The Organizers reserve a right to publish and register materials connected to the course of the Conference and to make them third party accessible.

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Participation in conference

1. There are three types of possible conference participation:
 - Free listener – participant needs to pay registration fee. There is no need for an abstract or paper submission for this type of participation in conference.
 - Poster presenter – participant needs to pay registration fee and submit an abstract concerning work to present on the poster. It is also possible to write an article or monograph article.
 - Oral presenter – participant needs to pay registration fee and submit an abstract concerning work to present during the oral presentation. It is also possible to write a scientific or monograph article.
2. All participants are obliged to comply with present regulations.
3. Conference fee is the same for each type of participation.
4. Conference fee depends on the date of registration and abstract submission:
 - 29.10.2018-16.11.2018 – 300 PLN (75 EUR) if the participant registers and submits one's abstract until 16.11.2018.
 - 17.11.2018-26.11.2018 – 350 PLN (85 EUR) if the participant registers and submits one's abstract until 26.11.2018.
5. Each participant is allowed to give one or two presentations. Following combinations are possible:
 - One oral presentation,
 - One oral presentation and one poster presentation,
 - One poster presentation,
 - Two poster presentations.

Participants are not allowed to give two oral presentations.

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Certificate of participation

1. Organizing committee will provide Certificate of participation (hereafter called 'Certificate') for each participant who meets following conditions:
 - Participated in the Conference (all types of participants);
 - Give all of their presentations (Oral and Poster presenters).
2. Certificates can be received only after all of the participant's presentations.

3. In case of participant's absence during the Conference, no certificate will be given.

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Conference fee

1. In case of one's resignation from the Conference participation, conference fee can be returned only until 31.01.2019. Resignations submitted after this date will not provide conference fee refunds.
2. In case of unjustified absence of a participant on the Conference, the conference fee will not be refunded. The only situation that justifies the absence is one's poor health condition confirmed by appropriate doctor.

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Papers

1. All conference participants have an opportunity to publish results of their scientific work in the EYEC Monograph. All types of the papers should be prepared according to the templates published on the EYEC website (<http://www.eyec.ichip.pw.edu.pl/>). EYEC Monograph will contain three types of scientific papers:
 - Monograph article – preferable form of publication in EYEC Monograph. Minimum 20 000 characters with spaces or equivalent in pictures, presenting original research work;
 - Scientific Article – research article, short and concise form of publication. Minimum 10 000 characters with spaces or equivalent in pictures;
 - Abstract – obligatory form of publication for all participants. Abstract should be maximum one page (B5 format) long, Times New Roman 11 points, line spacing 1.0.Participants of conference will be chosen based on submitted abstracts. All abstracts will be validated by EYEC Monograph editorial board considering scientific value, compatibility with Conference topics and compliance with form.

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Regulations changes

1. The Organizers reserve the exclusive right to make slight changes in the Regulations. Any changes in the Regulations must not encroach upon the rights of the Participants. The changes do not require justification from the Organizers.

2. Any information on possible changes in Regulations of the Conference itself will be immediately published on the website and e-mail messages will be delivered to the Participants.

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Final Regulations

1. The Regulations are available in the office of the Organizers and on the Conference website.
2. The Organizers are not responsible for canceling the Conference or any obstacles that may occur during the Conference which are beyond their control. These can especially be caused by:
 - a. The failure or necessity of fixing unforeseen faults of the website;
 - b. Influence of a third party, disrupting the functioning of the website or course of the Conference;
 - c. Any actions carried out by the partners or sponsors of the Conference;
 - d. Absence of a participant during the Conference.
3. The Organizers reserve the right to suspend, interrupt, prolong or cancel the Conference with prior informing the Participants.
4. In case of changing or cancelling/invalidating any part of these Regulations by the decision of qualified executives or magistrates, the remaining Regulations are still in force for the Organizers, as well as the Participants.
5. In any case not regulated by hereby Regulations, the Polish law should be applied.