

Regulations of the 7th edition of European Young Engineers Conference (EYEC)

§1

General resolutions

1. The Organizers of the 7th European Young Engineers Conference (hereafter called ‘Conference’) are the Scientific Club of Chemical and Process Engineering located at the Faculty of Chemical and Process Engineering, Warsaw University of Technology, Poland and Foundation of Young Science (hereafter called ‘The Organizers’).
2. The Conference will be held on 23–25.04.2018 at the Faculty of Chemical and Process Engineering, Warsaw University of Technology (00-645 Warsaw, Waryńskiego 1 st, Poland).
3. Conditions of Participation:
 - a. Being a student or graduate of 1st or 2nd degree (Bachelor, Master) or student of 3rd degree (PhD candidate).
 - b. Acquainting with hereby Regulations and accepting them throughout the application form placed on the Conference website.
 - c. Signing an agreement for processing personal information strictly for registration purposes in accordance with the regulation regarding the protection of data.
 - d. Paying the registration fee according to information published on the Conference website.
 - e. Acceptance of submitted abstract (in case of oral and poster presentations).
4. Participating in the Conference requires the contribution of a registration fee.

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Registration

1. Registration of the participants is carried out via the official Conference website.
Internet address: <http://www.eyec.ichip.pw.edu.pl/>

2. In order to participate in the Conference one needs to be a student or graduate of 1st or 2nd degree (Bachelor, Master) or student of 3rd degree (PhD candidate) and register correctly via Conference website until 11.12.2017.
3. The Registration process requires filling in the registration form, which will be available on the Conference website. .

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The Conference

1. In order to participate online registration is obligatory.
2. The organizers do not provide accommodation. If participant requires, the Organizers will help with booking the accommodation.
3. A detailed agenda of the Conference will be available on the Conference website from 31.03.2018.
4. The Organizers provide every Participant with a full packet of Conference materials as well as catering during the Conference.
5. The Participants are fully responsible for eventual damage they may have caused in the Conference area.

§4

Personal Details of Participants

1. All personal details provided by the Participants will be administrated by the Scientific Club of Chemical and Process Engineering, located in Warsaw (00-645), Waryńskiego 1 st. Data will be processed in order to carry out the Conference, including the registration process through the Conference website or communication about further events. All details can be accessed and corrected by the Participant. Although delivering the details is voluntary, the lack of personal data or incapacity of processing it in order to hold the Conference, may make the participation impossible.
2. All data is protected according to law, using up-to-date safety devices.

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Image of the Organizers

1. The Organizers reserve a right to publish and register materials connected to the course of the Conference and to make them third party accessible.

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Participation in conference

1. There are three types of possible conference participation:
 - Free listener – participant needs to pay registration fee. There is no need for an abstract or paper submission for this type of participation in conference.
 - Poster presenter – participant needs to pay registration fee and submits an abstract concerning work to present on the poster. It is also possible to write an article or monograph article (preferred form of scientific communication).
 - Oral presenter – participant needs to pay registration fee and submits an abstract concerning work to present during the oral presentation. It is also possible to write a scientific or monograph article – preferred form of scientific communication in our conference.
2. All participants are obliged to comply with present regulations.
3. Organizing committee will provide certificate of attendance for each participant.
4. Conference fee is the same for each type of participation. Conference fee depends on the date of registration and the number of presentations:
 - 11.11.2017-27.11.2017 – 300 PLN (75 EUR) for maximum 2 presentations or 350 PLN (85 EUR) for 3 presentations;
 - 28.11.2017-11.12.2017 – 350 PLN (85 EUR) for maximum 2 presentations or 400 PLN (95 EUR) for 3 presentations.
5. In case of unjustified absence of a Participant on the Conference, the conference fee will not be returned to the Participant. The only situation that justifies the absence is a damage to health confirmed by entitled doctor.

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Papers

1. All conference participants have an opportunity to publish results of their scientific work in the EYEC Monograph. The EYEC Monograph will contain three types of scientific papers:
 - Monograph article – preferable form of communication in EYEC Monograph, minimum 20000 characters with spaces, or equivalent in pictures, presenting original research work;
 - Scientific Article – research article, short and rapid form of communication, minimum 10000 characters with spaces, or equivalent in pictures;

- Abstract – obligatory form of communication for all participants, published when participant decide not to use any other form of scientific paper mentioned above. Abstract should be maximum one page (format B5) long, Times New Roman 11 points, line spacing 1.0.

Participants of conference will be chosen based on submitted abstracts. All abstracts will be validated by EYEC Monograph editorial board, in view of scientific value, compatibility with Conference topics and compliance with form.

§8

Regulations changes

1. The Organizers reserve the exclusive right to make slight changes in the Regulations. Any changes in the Regulations must not encroach upon the rights of the Participants. The changes do not require justification from the Organizers.
2. Any information on possible changes in Regulations of the Conference itself will be immediately published on the website and e-mail messages will be delivered to the Participants.

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Final Regulations

1. The Regulations are available in the office of the Organizers and on the Conference website.
2. The Organizers are not responsible for impossibility or difficulties of holding the Conference, owing to circumstances beyond their control, especially as following:
 - a. The failure or necessity of fixing unforeseen faults of the website;
 - b. Influence of a third party, disrupting the functioning of the website or course of the Conference;
 - c. Any actions carried out by the partners or sponsors of the Conference.
3. The Organizers reserve the right to suspend, interrupt, prolong or cancel the Conference with prior informing the Participants.
4. In case of changing or cancelling/invalidating any part of these Regulations by the decision of qualified executives or magistrates, the remaining Regulations are still in force for the Organizers, as well as the Participants.
5. In any case not regulated by hereby Regulations, the Polish law should be applied.